

SAP Ariba Supplier Registration Guide

Registering Your Organisation on the Ariba Network and Updating your Ariba Information, including Banking Details & Insurance Certificates This procedure will demonstrate the steps to register your organisation on the CBH Ariba Network site.

If you are not registered on the Ariba Network, then skip to Step 5.

(1) If CBH has invited you to register on the Ariba Network, then you will receive an email notification. The registration email will look similar to the email provided below. Click on the 'Click Here' link to log into your account, or to create a new account.

Note: Please check your **Junk** mail folder if you are expecting a registration email and cannot find it.



(2) If you would like additional details regarding the Ariba Network, click on the **Quick Start Guide.** Log in by clicking on the **Log in** button.

,	ime 1
Have a question Click here to s	see a Quick Start guide.
Sign up as a supplier with Co-operati	ve Bulk Handling Ltd - TEST on SAP Ariba.
Co-operative Bulk Handling Ltd - TES	T uses SAP Ariba to manage procurement activities
Create an SAP Ariba supplier account	and manage your response to procurement activities required by Co-operative Bulk Handling Ltd - TEST.
Already have an account	in
-	
About Ariba Network	
About Ariba Network The Ariba Network is your entryway to Once you have completed the registra	all your Ariba seller solutions. You now have a single location to manage all of your customer relationships and supplier activities regardless of which Ariba solution your customers are ution, you will be able to:
About Ariba Network The Ariba Network is your entryway to Droce you have completed the registre Respond more efficiently to yo	all your Ariba seller solutions. You now have a single location to manage all of your customer relationships and supplier activities regardless of which Ariba solution your customers are ution, you will be able to:: ur customer requests
About Ariba Network The Ariba Network is your entryway to Once you have completed the registre • Respond more efficiently to yo • Work more quickly with your ci	b all your Ariba seller solutions. You now have a single location to manage all of your customer relationships and supplier activities regardless of which Ariba solution your customers are u ation, you will be able to: ur customers in all tages of workflow approval
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About Ariba Network The Ariba Network is your entrywyt to Once you have completed the registro - Respond more efficiently to you - Work more quickly with your ci - Strengthen your relationships - Review pending sourcing even	o all your Ariba seller solutions. You now have a single location to manage all of your customer relationships and supplier activities regardless of which Ariba solution your customers are u ar customer requests utiomers in all stages of workflow approval with customers using an Ariba Network solution ts for multiple buyers with one login
About Ariba Network The Ariba Network is your entryway to Once you have completed the registre • Respond more efficiently to you • Work more quickly with your ci • Strengthen your relationships • Review pending sourcing even • Apply your Company Profile ad	b all your Ariba seller solutions. You now have a single location to manage all of your customer relationships and supplier activities regardless of which Ariba solution your customers are u ur customer requests ustomers in all tages of workflow approval with customers using an Ariba Network solution ts for multiple buyers with one login ross Ariba Network, Ariba Discovery and Ariba Sourcing activities
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About Ariba Network The Ariba Network is your entryway to Once you have completed the registre Respond more efficiently to yo Work more quickly with your c. Strengthery your relationships Review pending sourcing even Apply your Company Profile ac Moving to the Ariba Network allows yo All your Ariba custome relation	all your Ariba seller solutions. You now have a single location to manage all of your customer relationships and supplier activities regardless of which Ariba solution your customers are u tion, you will be able to: ur customer requests ustomers in all stages of workflow approval with customers using an Ariba Network solution its for multiple buyers with one login cross Ariba Network, Ariba Discovery and Ariba Sourcing activities au to log into a single location to manage:
About Ariba Network The Ariba Network is your entryway to Once you have completed the registre - Respond more efficiently to you Work more quickly with your ci - Strengthen your relationships - Review pending sourcing even - Apply your Company Profile at Moving to the Ariba Network allows yi - All your avent actions, tasks at	o all your Ariba seller solutions. You now have a single location to manage all of your customer relationships and supplier activities regardless of which Ariba solution your customers are u ur customer requests subomers in all stages of workflow approval with customers using an Ariba Network solution ts for multiple buyers with one login cross Ariba Network, Ariba Discovery and Ariba Sourcing activities ou to log into a single location to manage: nships d transactions
About Ariba Network The Ariba Network is your entryway to Once you have completed the registre Respond more efficiently to yo Work more quickly with your c Strengthen your relationships Review pending sourcing even Apply your Company Profile ac Moving to the Ariba Network allows yr All your Ariba customer relation All your event actions, taks an Your profile information	all your Ariba seller solutions. You now have a single location to manage all of your customer relationships and supplier activities regardless of which Ariba solution your customers are u stion, you will be able to: ur customer requests ustomers in all stages of workflow approval with customers using an Ariba Network solution ts for multiple buyers with one login cross Ariba Network, Ariba Discovery and Ariba Sourcing activities u to log into a single location to manage: nships ad transactions
About Ariba Network he Ariba Network is your entrywy to hnce you have completed the registro Particle and the registro Work more quickly with your co Strengthen your relationships Netwiew pending sourcing even Papity your Company Profile ar toving to the Ariba Network allows yu All your event actions, tasks ar Your profile information All your explantationships All your explantationships All your cegistration activities	o all your Ariba seller solutions. You now have a single location to manage all of your customer relationships and supplier activities regardless of which Ariba solution your customers are u ation, you will be able to: ur customer requests automers in all stages of workflow approval stomers and all stages of workflow approval stomers and a stage of workflow approval stomers and a s

(3) The **Help Centre** on the right-hand panel of the screen provides answers to common queries. This panel also includes **articles and e-learning modules** that answers most questions.

SAP	Ariba Sourcing	K Help Center	ď
		Search	
	Welcome, Name 1 Surname 1	Error: "The username and pass pair you entered was not found"	word
	Have a question? Click here to see a Quick Start guide.	entered has already merged to another Ariba Sourcing user account*	
	Sign up as a supplier with Co-operative Bulk Handling Ltd - TEST on SAP Ariba.	What are some registration tips Ariba Network Suppliers?	for
	Co-operative Bulk Handling Ltd - TEST uses SAP Ariba to manage procurement activities. Create an SAP Ariba supplier account and manage your response to procurement activities required by Co-operative Bulk Handling Ltd - TEST.	Error: "User already exists. Plea enter a different username."	150
	Already have an account?	How do I participate in my buye event using an email invitation?	rs
	About Ariba Network	What are some common issues when registering an account?	
	The Ariba Network is your entryway to all your Ariba setter solutions. You now have a single location to manage all of your customer relationships and supplier activities regardless of which Ariba solution your customers are using.	Can my company have multiple accounts?	1
	onic y ou mere compared un regularization, you mu ou ou mu ou. • Respond more efficiently to your customer requests • Work more quickly with your customer in all stages of workflow approval.	How do I register a new account	11?
	 Strengthen your relationships with customer suing an Ariba Network solution Review pending sourching events in multiple burgers with one login Apply your Company Profile across Ariba Network, Ariba Discovery and Ariba Sourcing activities 	How do I merge a new invitation account with an existing account	n at?
	Noving to the Ariba Network allows you to log into a single location to manage: All your Ariba customer relationships All your wart interactions totics and interactions	🙀 Overview of Ariba Network (4:0	7)
	Your profile information All your registration activities Your control and user administrative tasks Your control and user administrative tasks	Introduction to Ariba Network	
		What should I do if my registrat	.on
		Can't log in? Let us bein you	
		Surrieg in Lot to hop you	

(4) Enter your **Username** and **Password**.

Then click **Continue**. Once logged in, you will be able to complete the CBH onboarding requirements. Skip to **Step 8**.

Enter Your Acc	ount Information	* Indicates a req
You are using an Ariba Sou	cing test account to register on the Ariba Commerce Cloud. Enter your existing Ariba Com	merce Cloud, Ariba Discovery or Ariba Network test account userr
password. After you succ	ssfully log in, your existing Ariba Commerce Cloud test account profile will become your Ai	riba Sourcing supplier test account profile.
	Username:*	
	Password: *	
	Forgot Username	
	1 bigbt 1 assword	

(5) For suppliers who are <u>NEW</u> to the Ariba Network, click on the **Sign up** button.

Have a question?	Click here to see a Quick Start guide.
ign up as a supplier wi	th Co-operative Bulk Handling Ltd - TEST on SAP Ariba.
o-operative Bulk Hand	ling Ltd - TEST uses SAP Ariba to manage procurement activities.
reate an SAP Ariba su	oplier account and manage your response to procurement activities required by Co-operative Bulk Handling Ltd - TES
lready have an accoun	17 Login
About Ariba Netw	vork
he Ariba Network is yo Ince you have complet	ur entryway to all your Ariba seller solutions. You now have a single location to manage all of your customer relationships and supplier activities regardless of which Ariba solution your customers are u ed the registration, you will be able to:
Respond more e	fficient/ to your customer requests
March many mulat	ly with your outcomercia all starges of workflow approval

(6) Enter your company name and address details.

I				If your company has more than one office, enter the head office address
	Company Name:*	CBH Test Supplier		
	Country:*	Australia [AUS]	\sim	f your company has more than one office, enter the main office address. You can enter more addresses such as your shipping
	Address:*	St Georges Tce		address, billing address or other addresses later in your company profile.
		Line 2		
	City: *	Perth		
	State:	WA		
	Postal Code: *	6000		

(7) Enter your desired user account details.Note: The Username field must be in email format.

			 Indicates a required field
Name:*	Name 1	Surname 1	SAP Ariba Privacy Statement
Email: *	anit.mishra@cbb.c	om,au	DON'T FORGET: Your password must be at
	Use my email as	my username	contain letters and numbers
Username: *	test-anil.mishra@c	bh.com.au	Must be in the cast juniterrewice.com
Password: *	Enter Password		Must contain a minimum 8 characters including letters and numbers.
	Repeat Password		
Language:	English	\checkmark	The language used when Ariba sends you configurable notifications. This is different than your web b
			Customers may send you orders through Ariba Network. To send

(8) Click Browse to add relevant Product and Service Categories and Ship-to or Service Locations.

	Enter Product and Service Categories	Add -or- Browse	
	Water treatment and supply equ X		
Ship-to or Service Locations:*	Enter Ship-to or Service Location	Add -or- Browse	
	Giobal X		
ABN Number:	Optional	Enter your 11 digit Australian Business Number (ABN).	
DUNS Number:	Optional	Enter the nine-digit number issued by Dun & Bradstreet. By default, DUNS number is appended with "-1" in test account. (i)	
a will make your company profile, which include ime by editing the profile visibility settings on the	s the basic company information, available for new business opportunities to v Company Profile page after you have finished your registration.	o other companies. If you want to hide your company profile, you can do so	
	you expressly acknowledge and give consent to Ariba for your data entered d to Ariba and the computer systems on which the Ariba services are hoster	I into this system to be transferred outside the European Union, Russian I (located in various data centers globally), in accordance with the Ariba Privacy	
licking the Create account and continue button, ration or other jurisdiction where you are locate ement, the Terms of Use, and applicable law.		· (
licking the Create account and continue button, rration or other jurisdiction where you are locate ement, the Terms of Use, and applicable law. have the right to access and modify your persor	al data from within the application, by contacting the Ariba administrator wi	thin your organization or Ariba, Inc. This consent shall be in effect from the	
Licking the Create account and continue button, rration or other jurisdiction where you are locate ement, the Terms of Use, and applicable law. have the right to access and modify your persor next it has been granted and may be revoked by red or modified in the system has previously be	ial data from within the application, by contacting the Ariba administrator wi prior written notice to Ariba. If you are a Russian citizen residing within the n captured by your organization in a separate data repository residing withi	this your organization or Arlia, Inc. This consent shall be in effect from the Russian Federation, You also expressly confirm that any of your personal data the Russian federation.	
licking the Create account and continue button, reation or other jurisdicion where you are locate ement, the Terms of Use, and applicable law. Have the right to access and modify your person ent it has been granted and may be revolved by reed or modified in the system has previously be of I have read and agree to the Terms of Use.	al data from within the application, by contacting the Ariba administrator with prior written notice to Ariba. If you are a Russian citizen residing within the in captured by your organization in a separate data repository residing within	this your organization or Arbia, Inc. This consent shall be in effect from the Russian Federation, You also expressly confirm that any of your personal data in the Russian federation.	

(9) Click the product and service category you want to add and click the + icon. Lower-level product and service categories are displayed after you click a product and service category. Click **OK** to save your changes.

ick the product and service category you want to	add and	click the + icon. Lower-level product and servic	ce categorie	are displayed after you click a product an	d serv	ice cate	gory. Click OK to save your changes.	
Agricultural & Fishing Machinery >	ies Dia	Int find what you were looking for? Try Search Agricultural, Forestry and Landscaping Equipment >	»	Agricultural machinery for cleaning and sorting and grading >	۲	-	Cleaning machines for seed or grain or dried leguminous vegetables	۲
Agricultural & Fishing Services >		Fishing & Aquaculture Equipment >		Agricultural machinery for harvesting >	۲		Grading machines for seed or grain or dried	Ð
Apparet, Luggage & Personal Care > Chemicals >				Agricultural machinery for planting and seeding	۲		Grinding mills	~
Cleaning Supplies >	>		>	Agricultural machinery for soil	۲	*	Hammer mills	Ð
Computer Hardware, Software & Telecom >				preparation >	~		Rice cleaning or hulling equipment	۲
Construction & Maintenance Services >				Agricultural processing machinery and equipment >	÷		Sorting machines for seed or grain or dried	۲
Construction Materials S	•			Dienarcing and enroving annliances for		*	teguninous vegetables	
ly Selections (1) Grinding mills (View) Kemove								

(10) Select the territories that your company serves. If your company offers global coverage, choose Global. Click **OK** to save your changes.



(11) Review the **Terms of Use** and **Privacy Statement** and check the box if you agree. Then click on **Create account and continue**.

Trouble and borrise datagonesi	Enter Product and Service Categories	Add -or- Browse	
Ship-to or Service Locations:*	Water treatment and supply equ X Enter Ship-to or Service Location Global X	Add -or- Browse	
ABN Number:	Optional	Enter your 11 digit Australian Business Number (ABN).	
DUNS Number:	Optional	Enter the nine-digit number issued by Dun & Bradstreet. By default, DUNS number is appended with "-T" in test account.	
vill make your company profile, which include e by editing the profile visibility settings on th king the Create account and continue button tion or other jurisdiction where you are locate	s the basic company information, available for new business opportunities to a Company Profile page after you have finished your registration. you expressly acknowledge and give consent to Ariba for your data entered d to Ariba and the computer systems on which the Ariba services are hosted	other companies. If you want to hide your company profile, you can do so into this system to be transferred outside the European Union, Russian (located in various data centers globally), in accordance with the Arba Privacy	

(12) You may receive the **Confirm Domain** prompt if your email address does not match your business name. Click on the **Yes** button to proceed.



(13) You will be directed to your company dashboard. Please click on the CBH Account tab.

CO-OPERATIVE BUCK HANDLING LIMITED - TEST	۵ 💿
We come to the CBH Ariba Network Sourcing & Contract distbibator for Suppliers. RFx Events and other Questionnalies will appear on this page. For issues related to CBH Ariba content, please email. International CBH Ariba Supplicit Sourcing & Contract Ariba Suppliers. Events Title ID End Time 4 Event Type Registration Questionnalizes Title ID End Time 4 Event Type Registration Questionnalizes No items Event Type Title ID End Time 4 Event Type CBH Ariba Content, please email No items Event Type Registration Questionnalizes Title ID End Time 4 Qualification Questionnalize (Fvermal) Inor%17918964 2091/2020 16 %3 Qualification Questionnalizes Event Type Event Type Event Type	
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Title ID End Time 4 Event Type No Rome 1 No Rome 1 No Rome 1 No Rome 1 No Registration Questionnaires Title ID End Time 4 End Time 4 V ID End Time 4 ID Status: Open (1) CER4 Supplier Registration Questionnaires (Fstema) No='317918964 201/2020 15-33 Questionnaires	
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Registration Questionmaires Title ID End Time ↓ V Status: Open (1) CBM Singebar Registration Questionnaires Doc137018458 2011702014533 Qualification Questionnaires Doc137018458 2011702014533	
Title ID End Time 1 * Status: Open (1)	
▼ Status: Open (1) CRH4 Supplier Registration Directoreation (Friemati) Directoreation 4: 20/1/2020 15-33 Qualification Questionnaires	Status
CNH Stepflär Registration Questionnaire ("stemat) Doc:117618458 20/12/020 15-13 Qualification Questionnaires	
Qualification Questionnaires	Invited
Time ID End Time J Commodity Regions Status	
No Bens.	

(14) The **CBH Requested Profile** input screen is displayed. Please answer the **CBH Supplier Registration Questionnaire** provided.

e the down arrow button 🔽 to collapse a	uestionnaire (Exte		(b) 363 days (
tion once you have finished those questions	3.		
I.1 Company Details			
			*
1.1.1 Trading name			TEST DE2 Supplier 016 TN
			*
1.1.2 Enuly name			TEST DE2 Supplier 016 TN
1.1.3 Ultimate parent company name			
1.1.4 Business structure (as per ATO guidelines)			* Company 🗸
1.1.5 Please note: if the ABN listed below is incorrect, plea	se abandon this registration questionnaire and advise X via email.		
1.1.6 ABN			17625251381
1.1.7 ACN			
1.1.8 Number of employees			* 100
▼ 1.2 Serviced Areas			
1.2.1 Please indicate the regions in which you have	TIP:		*Zone_Albany [select]
▼ 1.3 Ariba Network	Be sure to Save as Draft if you're		
1.3.1 It is free to receive and respond to CBH RFX t future? For more information on membership, benefit	Teaving your computer for an extended period to	ing documents with CBH electronically in the punts-and-pricing	* Yes 🗸
► 2 Contact Details	choure you do not lose miormation.		
► 3 Address Details			
(*) indicates a required field			
Submit Entire Response Reload Last Bid	Save draft Compose Massare Evcel Import	-1	

(15) Once you have completed the initial accreditation requirements, click on **Submit Entire Response**.

3.3.6 Postcode				
(*) indicates a required field			
Submit Entire Response	Save draft	Compose Message	Excel Import	

The system will issue a message that you have successfully submitted your profile to CBH.

Doc317918958 - CBH Supplier Registration Questionnaire (Exte	Closed
You have submitted a response to the questionnaire.	
All Content	

(16) Please note: At this stage, the profile request is still **Pending Approval**.

Title	ID	End Time 🕴		Event Type	
			No items		
Registration Qu	estionnaires				
Title			ID	End Time 4	Status
▼ Status: Comp	leted (1)				
CBH Supplier Regist	tration Questionnaire (External	p	Doc317918958	21/11/2019 16:08	Pending Approval

(17) Once approved by a CBH representative, the status of request will change to **Registered**.

Title	ID	End Time 4	EV	vent Type	
			No items		
egistration Qu	estionnaires				
litle			ID	End Time 🕴	Status
 Status: Open 	(1)				
CBH Supplier Regist	tration Questionnaire (Externa	al)	Doc317918958	20/11/2020 16:18	Registered
	reationnairea				

(18) If you are **invited to a Sourcing event (e.g. RFx, RFP, RFQ tender etc.),** it will be displayed in the **Events** section.

For general Ariba	Network access	issues, please contact	Ariba Support.						COIL
Events									
Title	1	D	End Time ↓		E	vent Type			
				Ň	o items				
Registration Qu	estionnaires								
Title					ID	End Time ↓		Status	
▼ Status: Open	(1)								
CBH Supplier Regist	tration Questionn	aire (External)			Doc317918958	20/11/2020 16:1	8	Registered	
Qualification Qu	estionnaires	i							
Title	ID	End Time ↓		Commodity		Regions	Statu	IS	
				N	lo items				
Questionnaires									-
Title				ID	End Time 4	Commodity	Regions	Status	
▼ Status: Open	(1)								
CBH Questionnaire ((Supplier Comme	rcial Request)		Doc317971006	21/12/2019 16:23	(no value)	(no value)	NotResponded	
ertificates									In
Oostifioota lofa		Effective	Expiratio	on	Attachment	Questionnaire		Status	

(19) If you would like to update your profile information, click on the Update Profile Information link.

Ariba Network - Standard Accou	unt Upgrade TEST MODE					0 ©	K Help Center	ď
Home Catalogs					Documents 1	∨ Create ∨	Search_	
						Jul C Trends Refresh	I need help accessing a s	sourcing
Orders, Invoices and Payments			All Customers	Last 14 days •	Now we're mobile.		Does Ariba offer live webi	inar
0 Pinned Documents					Check it out.		training?	,
More					App some		Where do I find my Ariba	Network ID
Document #	Document Type	Customer	Status	Amount	((ANID) number?	
		NO REMS			Update Profile Information	35%	(ANERR), and how do I re issue?	error esolve the
							How do I process an orde Ariba Network Standard a	ir in my account?
							How do I submit an invoid Standard account?	te from a
tris christian (trischristian@gmail.com) last vialed SAP Arba Privacy Statement Security Disclosu	1 21 Nov 2019 11:11:39 PM TrisUATSu ure Terms of Use	oplier AN01475414149-T			© 1995-2019 Ariba, Inc. A	ALL rights reserved.	Why does a pending task Enablement Tasks tab no	ion my Łgo away?
							Where do I find a purchas Standard account?	se order in a
							How do I accept a custom relationship request / invit	ter's trading lation?
							How do I participate in my event using an email invit	/ buyer's ation?
							View r	more 🖻
							How do I submit an invoic Standard account	e from a ?
							Documentation	Support

(20) If you are invited to complete the CBH Questionnaire (Supplier Financial Information Request), it will be displayed in the **Questionnaire** section.

ere are no matched postings.	Welcome to the CBH A CBH.AribaSupplierEnat	riba Network Sourcing & Contrac olement@cbh.com.au ork access issues, please contact	ts dashboard for Suppliers. R Ariba Support.	Fx Events and other Question	naires will appear on this page.	For issues related to (CBH Ariba conten	t, please email	Свна
	Title	ID	End Time 4		Ever	nt Type			
	 Status: Pending Se 	lection (2)							
	Registration Question	onnaires							
	Title	ID	End Time ↓			Status	3		
	► Status: Open (1)								
	Qualification Question	onnaires							
	Litle ID	End Time 1		Commodity	Region	5	Status		
				No items					
	Questionnaires								ī
	Title			ID	End Time ↓	Commodity	Regions	Status	
	▼ Status: Open (1)								
	CBH Questionnaire (Suppl	ier Financial Information Reques	t)	Doc309991683	11/5/2020 9:57 AM	(no value)	All All	NotResponded	

(21) Enter your company's Bank Details and click Submit Entire Response.

lk Details		
ne f		
1 Bank Details		
1.1 Account name	* Test Supplier	
1.2 Country	* AU V	
1.3 BSB	* 066000	
1.4 Account Number	* 123456789	
1.5 Executive authorisation	*Attach a file	
(*) indicates a required field		

(22) Complete the Insurance requirements tab and upload a copy of all the applicable insurances by clicking **Details**.

G 329 days 23:0
* Yes 🗸 Details
* Yes 🗸 Details
* Yes 🗸 Details

SAP Ariba Supplier Registration Guide

(23) Then update the fields with your company's insurance details and attach copies of the Insurance Certificate(s) by clicking Choose File. Click OK to save the information.

Certificate Type:	Professional Indemnity Insurance	
Issuer.*	ABC	
Year of publication: *	2019	
Certificate Number. *	PI123456789]
Certificate Location: *	Perth	
Effective Date: *	Sun, 1 Dec, 2019	
Expiration Date: *	Tue, 1 Dec, 2020	
Attachment: *	Choose File Insurance Certificate.docx	negativitie tree
	Or drop file here	
	Description:	
	Certificate of insurance for reference	

(24) Submit the response by clicking Submit Entire Response.

1 Bank Details	
2 Insurance Requirements	
2.1 Please provide details of your Professional Indemnity insurance	* Yes 🗸 Details
2.2 Please provide details of your Public Liability insurance	* Yes 🗸 Details
2.3 Please provide details of your Workers Compensation insurance	* Yes 🗸 Details
(*) indicates a required field	

(25) A successful submission message will appear on the top left side of the screen.

\checkmark Your revised response has been submitted. Thank you for participating in the event.	
Il Content	
Name †	
1 Bank Details	
1.1 Account name	anil
1.2 Country	AU
1.3 BSB	066000
1.4 Account Number	123456789
1.5 Executive authorisation	2019-1345 - Annexure A - CBH Delegations of Authority (DAP) Policy.pdf -
2 Insurance Requirements	
2.1 Please provide details of your Professional Indemnity insurance	Yes Details
2.2 Please provide details of your Public Liability insurance	Yes Details
2.3 Please provide details of your Workers Compensation insurance	Yes Details

(26) A Summary sheet of all the Certificates will be available on the dashboard.

here are no matched postings.	Welcome to the CBH Ariba Network CBH.AribaSupplierEnablement@cbh For general Ariba Network access iss	Sourcing & Contracts .com.au ues. please contact /	dashboard for Su Ariba Support.	ppliers. RFx Events and other Questionn	aires will appear on this page. For i	ssues related to CBH Ar	iba content, pleas	ə email
	Events							
	Title ID		End Time ↓		Event Ty	00		
	 Status: Pending Selection (2) 							
	Registration Questionnaires							
	Title	ID	End Tim	e i		Status		
	 Status: Open (1) 							
	Qualification Questionnaires							
	Title ID	End Time 🕴		Commodity	Regions		Status	
				No items				
	Questionnaires							
	Title			ID	End Time ↓	Commodity	Regions	Status
	▼ Status: Open (1)							
	CBH Questionnaire (Supplier Financial	nformation Request)		Doc309991683	12/10/2020 11:21 AM	(no value)	AILAII	Approved
	Certificates							
	Certificate Info	Effective	Expiration	Attachment	Questionnaire			Statu
	Workers Compensation Insurance	11/30/2019	11/30/2020	Insurance Certificate.docx	CBH Questionnaire (Supplie	r Financial Information	Request)	Valid
	Professional Indemnity Insurance	11/30/2019	11/30/2020	W Insurance Certificate.docx	CBH Questionnaire (Supplie	Financial Information	Request)	Valid
	Public Liability Insurance	11/30/2019	11/30/2020	W Insurance Certificate.docx	CBH Questionnaire (Suppli	r Financial Information	Request)	Valid

Technical issues:

Please download the <u>Request a Call Back from Ariba</u> guide on how to request a call back from the Ariba Help Desk. This guide also goes through a number of common issues such as problems with your forgotten password, of if you need to reassign an Ariba Administrator access due to an employee leaving the company

Non-technical Issues:

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For non-technical issues with SAP Ariba, then send an email to aribasupport@cbh.com.au.



This completes the Supplier Registration process.